

Supplemental Instruction (SI) Leader Application The ARC (Academic Resource Center)

General Job Description:

- Help students learn how to master course content in a small group setting.
- Implement strategies to encourage and foster students’ development as independent learners.
- Work with students in a small group setting to develop academic skills (e.g study skills, organizational skills) for academic success.
- Model and encourage collaborative learning & study strategies.
- Contribute to a friendly and productive learning environment.
- Plan and facilitate three SI sessions per week.
- Create and submit lesson plans for each SI session.
- Attend all required training sessions and scheduled meetings (e.g. team meetings, all team meetings & individual meetings with supervisor).
- Complete all administrative responsibilities on time (e.g. biweekly reports, lesson plans, time cards).
- Keep supervisor informed about sessions, as well as involved in the development of learning materials.
- Attend all class meetings of the selected course & take notes.
- SI leaders work 10 hours per week during the academic semester (except finals week).
 - 3 hours: Attending Lecture
 - 3 hours: Facilitating SI Sessions (3 per week)
 - 4 hour: Planning Hours & Meetings

Earnings:

- All SI leaders earn \$11.00/hour.

Qualifications for the position:

- Must be enrolled as a full-time, undergraduate student at The University of Iowa for Fall 2017.
- 3.33 UI grade point average or better.
- Completed and earned a grade of an “A” in the course(s) interested in from The University of Iowa.
- Completion of at least 28 college credit hours by the start date.
- Excellent interpersonal communication skills.
- Excellent organizational & administrative skills.
- Ability to relate to and work with students with various learning styles and needs.
- Available to attend the two-day pre-semester SI Leader training on Wednesday, August 16 and Thursday, August 17, 2017 (8 am-5 pm).

Please print or type.

Preferred Name: _____ Pronouns of Reference: _____

Student ID #: _____ Cell Phone #: _____

Local Address: _____

University Email Address: _____ Current year in school: _____

Number of semester hours completed after Spring 2017: _____

Major: _____ GPA in Major: _____ Overall UI GPA: _____

Indicate which course(s) you are interested in for the Fall 2017 (all of these are anticipated). To be eligible, you must be able to attend the course lecture. If a course has multiple class/lecture times noted, please circle the time or times you are available to attend:

<input checked="" type="checkbox"/>	Course	Lecture time(s)
	College Algebra (MATH:1005)	Times vary
	Elementary Psychology (PSY:1001) <i>7 hrs/week (only two lectures, and two SI Sessions per week)</i>	11:30 AM -12:20 PM WF 2:30-3:20 PM WF
	Foundations of Biology (BIOL:1411)	1:30-2:20pm MWF
	General Chemistry I (CHEM:1070)	9:30-10:20 AM MWF 10:30-11:20 AM MWF 1:30-2:20 MWF
	Principles of Chemistry I (CHEM:1110)	8:30-9:20 AM MWF 10:30-11:20 AM MWF 11:30 AM -12:20 PM MWF
	Math for the Biological Sciences (MATH:1440)	8:00-9:15 AM TTh
	Nutrition & Health (HHP:2310)	3:30-4:45 PM MW 9:30-10:45 AM TTh 8:00-9:15 AM MW
	Principles for Chemistry II (CHEM:1120)	8:30-9:20 AM MWF 10:30-11:20 AM MWF

I can attend the full Supplemental Instruction Leader training on Wednesday, August 16 and Thursday, August 17, 2017 (8 am-5 pm). Yes No

Are you employed elsewhere on campus? Yes No

If yes, where? _____ Average number of hours per week: _____

Reference: Please list one University reference. It cannot be an undergraduate student.

Name: _____ Department: _____

Phone Number: _____

Email Address: _____

Please respond to the following questions. Please type out your responses and include them with your application:

- What three strategies have you found most effective in your academic success? Please explain.
- What study strategy have you used, but found to be the least effective in helping you prepare for a course? Please explain.
- If you had to give one piece of advice to a student in one of the courses you are applying for, what would it be? Please explain.
- Please explain why you are interested in becoming a Supplemental Instruction leader and what you are hoping to gain in the position. Please write 2-3 paragraphs to fully answer the prompt.

By signing this application, I hereby authorize University College at the University of Iowa to obtain from the Registrar's Office academic information protected by laws governing student educational records in order to verify

my academic standing. The items specifically to be released are the cumulative and semester University of Iowa grade point average and individual course grades. University College will keep this information confidential and will not disseminate it without my authorization.

I certify that all the information given on this application is true and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts on my part will be justification for separation from University College if employed. I understand that my employment is contingent upon completion of the Employment Eligibility Verification Form (I-9) and any other pertinent information (including criminal background checks). I authorize University College to check my references where otherwise indicated on this application. Continued employment is "at will" and may be terminated at any time by either the employee or employer.

(Signature)

(Date)

The University of Iowa requests this information for the purpose of processing your employment application. No persons outside the University are routinely provided this information, except for items of directory information such as name and local address. If you fail to provide the required information, the University may not consider your application. The University does not discriminate in its educational programs and activities on the basis of race, national origin, color, religion, sex, age, disability, or veteran status. The University also affirms its commitment to providing equal opportunities and equal access to University facilities without reference to affectional or associational preference. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Affirmative Action, Telephone (319) 335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, IA 52242-1316.

SUBMIT COMPLETED APPLICATIONS TO:

In person to 310 Calvin Hall or via e-mail to Stephanie Preschel (Stephanie-preschel@uiowa.edu)

Applications are accepted on an ongoing basis. Application review will begin on Friday, April 14, 2017 at noon and will continue until all positions are filled.

Questions? Contact Stephanie Preschel (stephanie-preschel@uiowa.edu)