Supplemental Instruction (SI) Leader Application: Nutrition & Health
The ARC (Academic Resource Center)

General Job Description:
• Help students learn how to master course content in a small group setting.
• Implement strategies to encourage and foster students’ development as independent learners.
• Work with students in a small group setting to develop academic skills (e.g study skills, organizational skills) for academic success.
• Serve as an academic role mode; model and encourage collaborative learning & study strategies.
• Contribute to a friendly and productive learning environment.
• Plan and facilitate three SI sessions per week.
• Create lesson plans for each SI session and submit weekly.
• Attend all required training sessions and scheduled meetings (e.g. team meetings, all team meetings & individual meetings with supervisor).
• Complete all administrative responsibilities on time (e.g. biweekly reports, lesson plans, time cards).
• Keep supervisor informed about sessions, as well as involved in the development of learning materials.
• Attend all class meetings of the selected course & take notes.
• SI leaders work 10 hours per week during the academic semester (except finals week).
  o 3 hours: Attending Lecture
  o 3 hours: Facilitating SI Sessions (3 per week)
  o 4 hour: Planning Hours & Meetings

Earnings:
• All SI leaders earn $11.00/hour.

Qualifications for the position:
• Must be enrolled as a full-time, undergraduate student at The University of Iowa for Fall 2018.
• 3.33 UI grade point average or better.
• Completed and earned a grade of an “A” in the course(s) interested in from The University of Iowa.
• Completion of at least 28 college credit hours by the start date.
• Excellent interpersonal communication skills.
• Excellent organizational & administrative skills.
• Ability to relate to and work with students with various learning styles and needs.
• Available to attend the two-day pre-semester SI Leader training on Wednesday, August 15, and Thursday, August 16, 2018 (8 am-5 pm).
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Please print or type.

Preferred Name: ________________________________ Pronouns of Reference: __________________

Student ID #: ____________________________ Cell Phone #: ________________________________

Local Address: ______________________________________________________________

University Email Address: ____________________________ Current year in school: ____________

Number of semester hours completed after Spring 2018: ________________

Major: _____________________________ GPA in Major: ___________ Overall UI GPA: _________

Indicate ☑ which course you are interested in for the Fall 2018 (all of these are anticipated). To be eligible, you must be able to attend the course lecture. If a course has multiple class/lecture times noted, please circle the time or times you are available to attend:

<table>
<thead>
<tr>
<th>☑</th>
<th>Course</th>
<th>Lecture time(s)</th>
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<tbody>
<tr>
<td></td>
<td>Nutrition &amp; Health (HHP:2310)</td>
<td>3:30-4:45PM MW</td>
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<tr>
<td></td>
<td></td>
<td>9:30-10:45AM TTH</td>
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<tr>
<td></td>
<td></td>
<td>8:00-9:15AM MW</td>
</tr>
</tbody>
</table>

I can attend the full Supplemental Instruction Leader training on Wednesday, August 15 and Thursday, August 16, 2018 (8 am-5 pm). ☐ Yes ☐ No

Are you employed elsewhere on campus? ☐ Yes ☐ No

If yes, where? ____________________________ Average number of hours per week: ______

Reference: Please list one University reference. It cannot be an undergraduate student.

Name: ____________________________ Department: ____________________________

Phone Number: ________________ Email Address: ____________________________

Please respond to the following three questions. Please type out your responses and include them with your application:

• What three strategies have you found most effective in your academic success? Please explain.
As a student at Iowa, how have you utilized academic support resources (teaching assistants, office hours, Supplemental Instruction, tutoring centers, etc) to enhance your academic experience? What stands out to you as hallmark traits of effective and supportive academic resources?
- If you have not used academic support resources, please explain why you have not utilized support and what you believe the hallmark traits of effective and supportive academic resources to be?

Please explain why you are interested in becoming a Supplemental Instruction leader and what you are hoping to gain in the position. Please write 2-3 paragraphs to fully answer the prompt.

By signing this application, I hereby authorize University College at the University of Iowa to obtain from the Registrar’s Office academic information protected by laws governing student educational records in order to verify my academic standing. The items specifically to be released are the cumulative and semester University of Iowa grade point average and individual course grades. University College will keep this information confidential and will not disseminate it without my authorization.

I certify that all the information given on this application is true and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts on my part will be justification for separation from University College if employed. I understand that my employment is contingent upon completion of the Employment Eligibility Verification Form (I-9) and any other pertinent information (including criminal background checks). I authorize University College to check my references where otherwise indicated on this application. Continued employment is “at will” and may be terminated at any time by either the employee or employer.

____________________________  __________________________
(Signature)         (Date)

The University of Iowa requests this information for the purpose of processing your employment application. No persons outside the University are routinely provided this information, except for items of directory information such as name and local address. If you fail to provide the required information, the University may not consider your application. The University does not discriminate in its educational programs and activities on the basis of race, national origin, color, religion, sex, age, disability, or veteran status. The University also affirms its commitment to providing equal opportunities and equal access to University facilities without reference to affectional or associational preference. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Affirmative Action, Telephone (319) 335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, IA 52242-1316.

SUBMIT COMPLETED APPLICATIONS TO:

In person to 310 Calvin Hall or via e-mail to Stephanie Preschel (stephanie-preschel@uiowa.edu)

Applications are accepted on an ongoing basis.

After application review, selected candidates will be invited to interview. Applications will be accepted and reviewed until the position is filled.

Questions? Contact Stephanie Preschel (stephanie-preschel@uiowa.edu)