Supplemental Instruction (SI) Leader Position Information & Application
The ARC (Academic Resource Center)

General Job Description:
- Help students learn how to master course content in a small group setting.
- Implement strategies to encourage and foster students’ development as independent learners.
- Work with students in a small group setting to develop the academic skills (i.e. study skills, organizational skills) for academic success.
- Model and encourage collaborative learning and study strategies.
- Contribute to a friendly and productive learning environment.
- Plan and facilitate three SI sessions per week.
- Create and submit lesson plans for each SI session.
- Attend all required training sessions and scheduled meetings (weekly team meetings, all team meetings & individual meetings with supervisor).
- Contribute to a friendly and productive learning environment.
- Plan and facilitate three SI sessions per week.
- Create and submit lesson plans for each SI session.
- Attend all required training sessions and scheduled meetings (weekly team meetings, all team meetings & individual meetings with supervisor).
- Keep supervisor informed about sessions, as well as involved in the development of learning materials.
- Attend all class meetings of the selected course and take notes.

Hours and Wages:
- SI Leaders are paid $10/hour.
- SI leaders work 10 hours per week during the academic semester.
  - 3 hours: Attending Lecture
  - 3 hours: Facilitating SI Sessions (3 per week)
  - 1 hour: Weekly Team Meeting
  - 3 hours: Planning Hours & Meetings

Qualifications for the position:
- Must be enrolled as a full-time, undergraduate student at The University of Iowa for Fall 2016.
- 3.33 UI grade point average or better.
- Completed and earned a grade of an “A” in the course(s) interested in from The University of Iowa.
- Completion of at least 28 college credit hours by the start date.
- Excellent interpersonal communication skills.
- Excellent organizational & administrative skills.
- Ability to relate to and work with students with various learning styles and needs.
- Available to attend the two-day pre-semester SI Leader training on Wednesday, August 17 and Thursday, August 18, 2016 (8 am-5 pm).

Hiring and Position Information:
- Applications are being reviewed on an ongoing basis. After the first review of applications, select candidates will be invited to participate in an interview (phone or in person) the week of June 20, 2016. Communication with applicants will be through University of Iowa e-mail.
- Applications can be submitted in person to 310 Calvin Hall or via e-mail to stephanie-preschel@uiowa.edu.
- Questions? Contact Stephanie Preschel (stephanie-preschel@uiowa.edu)
Preferred Name: _____________________________________  Pronouns of Reference: ____________________
Student ID #: ___________________ Cell Phone #: ___________________ T-shirt size: ____________
Local Mailing Address: ________________________________________________________________
University Email Address: ______________________________________
Current year in school:  □ First-Year Student  □ Sophomore  □ Junior  □ Senior
Number of semester hours completed after Spring 2016: ________________
Major: _______________________________ GPA in Major: ___________ Overall UI GPA: __________

Indicate ☑ which course(s) you are interested in for the Fall 2016 semester (all of these are anticipated). To be eligible, you must be able to attend the course lecture. If a course has multiple class/lecture times noted, please circle the time or times you are available to attend:

<table>
<thead>
<tr>
<th>☑</th>
<th>Course</th>
<th>Lecture time(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Applied Exercise Physiology, HHP:3400</td>
<td>9:30-10:20am MWF</td>
</tr>
<tr>
<td></td>
<td>Foundations of Biology, BIOL:1411</td>
<td>1:30-2:20pm MWF</td>
</tr>
<tr>
<td></td>
<td>General Chemistry II, CHEM:1080</td>
<td>8:30-9:20am MWF</td>
</tr>
<tr>
<td></td>
<td>Introduction to Behavioral Neuroscience, PSY:2701</td>
<td>3:30-4:45pm TTh</td>
</tr>
</tbody>
</table>

I can attend the full Supplemental Instruction Leader training on Wednesday, August 17 and Thursday, August 18, 2016 (8 am-5 pm).  □ Yes  □ No

Are you employed elsewhere on campus?  □ Yes  □ No
If yes, where? ____________________________________ Average number of hours per week: __________

Reference: Please list one University reference. It cannot be an undergraduate student.
Name: _______________________________________  Department: ________________________
Phone Number: ______________________________________________________________________
Email Address: ______________________________________________________________________

Please respond to the following questions. Please type out your responses and include them with your application:

- What three strategies have you found most effective in your academic success? Please explain.
- What study strategy have you used, but found to be the least effective in helping you prepare for a course? Please explain.
• If you had to give one piece of advice to a student in one of the courses you are applying for, what would it be? Please explain.
• Please explain why you are interested in becoming a Supplemental Instruction leader and what you are hoping to gain in the position. Please write 2-3 paragraphs to fully answer the prompt.

By signing this application, I hereby authorize University College at the University of Iowa to obtain from the Registrar’s Office academic information protected by laws governing student educational records in order to verify my academic standing. The items specifically to be released are the cumulative and semester University of Iowa grade point average and individual course grades. University College will keep this information confidential and will not disseminate it without my authorization.

I certify that all the information given on this application is true and correct to the best of my knowledge. I understand that any misrepresentation or omission of facts on my part will be justification for separation from University College if employed. I understand that my employment is contingent upon completion of the Employment Eligibility Verification Form (I-9) and any other pertinent information (including criminal background checks). I authorize University College to check my references where otherwise indicated on this application. Continued employment is “at will” and may be terminated at any time by either the employee or employer.

(Signature) __________________________ (Date) __________________________

The University of Iowa requests this information for the purpose of processing your employment application. No persons outside the University are routinely provided this information, except for items of directory information such as name and local address. If you fail to provide the required information, the University may not consider your application. The University does not discriminate in its educational programs and activities on the basis of race, national origin, color, religion, sex, age, disability, or veteran status. The University also affirms its commitment to providing equal opportunities and equal access to University facilities without reference to affectional or associational preference. For additional information on nondiscrimination policies, contact the Coordinator of Title IX, Section 504, and the ADA in the Office of Affirmative Action, Telephone (319) 335-0705, 202 Jessup Hall, The University of Iowa, Iowa City, IA 52242-1316.

SUBMIT COMPLETED APPLICATIONS TO:

In person to 310 Calvin Hall or via e-mail to Stephanie Preschel (stephanie-preschel@uiowa.edu)

Applications are being reviewed on an ongoing basis. After the first review of applications, select candidates will be invited to participate in an interview (phone or in person) the week of June 20, 2016. Review of applications will continue until all positions are filled.

Questions? Contact Stephanie Preschel (stephanie-preschel@uiowa.edu)